

1
2 BILL NO. S-75-07-27

3 SPECIAL ORDINANCE NO. S-146-75

4 AN ORDINANCE approving a Blanket Purchase Order
5 to BUSINESS EQUIPMENT COMPANY for office
6 supplies from July 1, 1975 to June 30, 1976

7 BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT
8 WAYNE, INDIANA:

9 SECTION 1. That the contract dated July 2, 1975, between the City
10 of Fort Wayne, by and through its Mayor and the Board of Public Works and
11 BUSINESS EQUIPMENT COMPANY, for:
12

13 Blanket Purchase Order from July 1, 1975 through
14 June 30, 1976

15 all as more particularly set forth on CITY UTILITIES PURCHASE ORDER 6725,
16 which is by reference incorporated herein, made a part hereof and is hereby
17 in all things ratified, confirmed and approved.

18 SECTION 2. This Ordinance shall be in full force and effect from
19 and after its passage and approval by the Mayor.

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22 Councilman

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35 APPROVED AS TO FORM
AND LEGALITY.


CITY ATTORNEY

Read the first time in full and on motion by Burns, seconded by Hinga, and duly adopted, read the second time by title and referred to the Committee on City Utilities (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 197____, at _____ o'clock P.M., E.S.T.

Date: 7/22/75

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Burns, seconded by Hinga, and duly adopted, placed on its passage. Passed (~~105~~) by the following vote:

| | AYES | NAYS | ABSTAINED | ABSENT | TO-WIT |
|-------------|----------|----------|-----------|----------|--------|
| TOTAL VOTES | <u>8</u> | <u>0</u> | | <u>1</u> | |
| BURNS | ✓ | | | | |
| HINGA | ✓ | | | | |
| KRAUS | ✓ | | | | |
| MOSES | ✓ | | | | |
| NUCKOLS | | | | ✓ | |
| SCHMIDT, D. | ✓ | | | | |
| SCHMIDT, V. | ✓ | | | | |
| STIER | ✓ | | | | |
| TALARICO | ✓ | | | | |

DATE: 8-12-75

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (General) (Annexation) (Special) (Appropriation) Ordinance (Resolution) No. S-146-75 on the 12th day of August, 1975.

ATTEST:

(SEAL)

Charles W. Westerman
CITY CLERK

James S. Stier
PRESIDING OFFICER

Presented to me, the Mayor of the City of Fort Wayne, Indiana, on the 13th day of August, 1975, at the hour of 10:00 o'clock P. M., E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 14th day of August, 1975, at the hour of 2:00 o'clock P. M., E.S.T.

James S. Stier
MAYOR

S-75-07-27

Bill No. _____

REPORT OF THE COMMITTEE ON CITY UTILITIES

We, your Committee on City Utilities to whom was referred an Ordinance

approving a Blanket Purchase Order to BUSINESS EQUIPMENT COMPANY

for office supplies from July 1, 1975 to June 30, 1976

have had said Ordinance under consideration and beg leave to report back to the Common
Council that said Ordinance DO PASS.

Paul M. Burns - Chairman

Donald J. Schmidt - Vice - Chairman

Winfield C. Moses, Jr.

William T. Hinga

Eugene Kraus, Jr.

Paul M. Burns

DJ Schmidt

W C Moses Jr

William T Hinga

Eugene Kraus Jr

DATE 8-12-75 CONCURRED IN
CHARLES W. WESTERMAN, CITY CLERK

memo from

Purchasing Department

July 2, 1975

Dr. Boswell:

Please see tabulation sheet and escalator sheet 2-A attached. Business Equipment Co., Inc. has been awarded Bid No. 373 for Office Supplies. Purchase Order #6725 has been assigned to them.

There were six bids mailed out to different companies, of those six, two were returned.

Please take appropriate action for Council approval of Blanket Purchase Orders to eliminate repetitious requisitions and Purchase Orders.

A. T. Demetree

"Bidder shall have the right to increase the contract unit price in an amount equal to the bidder's increase in costs of materials and supplies occurring subsequent to the date on which such bid is submitted (Hereinafter referred to as "base date") to the board having authority to award contracts. Any increase (or decrease) in the bidder's cost of materials and supplies after the base date shall be determined monthly, and shall be verified by proper documents furnished to the responsible awarding board which shall include proof of price to the bidder from the bidder's source of supply.

Bidder may reserve the right to allocate its product to its customers in a fair and equitable manner, if necessary, due to the reduction of the allocation from the source of supply to the bidder in accordance with any directives for mandatory allocation issued by an appropriate agency of the Federal Government."

Each Bidder must submit a current 1975 written Affirmative Action Program with their bid - or - have it on file with our E.E.O. Office, for the current year. Note: Forms attached must be completed in full, if not on file in E.E.O. Office. Specify which: On File: _____

Attached: ✓

Inserts Equip. B-6725

| | | | | BUSINESS EQUIP. | | ALTERNATE | | O'REILLY OFFICE SUPPLY | | |
|------|--------------------|--|------------------|-------------------|------------|---------------------------------------|------------|------------------------|-----------------------|-----------------|
| ITEM | ESTIMATED QUANTITY | DESCRIPTION | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL |
| 1. | 50 | Accopress Binders, 11 x 8 1/2, side opening, D/S 2507 | | <u>52</u> 26.00 | | | | | <u>.44</u> 22.00 | |
| 2. | 40 | Accopress Binders, 11 x 8 1/2, end opening D/S 1074 | <u>#1704</u> | <u>.60</u> 24.00 | | | | | <u>.51</u> 20.40 | |
| 3. | 80 | Accopress Binders, Legal size, end opening Red, with 3" capacity | <u>#1902</u> | <u>.71</u> 56.80 | | | | | <u>.69</u> 55.40 | |
| 4. | 40 | Wilson Jones 14-1411N Nylon Prong Binders, 14-7/16 x 11 Sheet | | <u>1.51</u> 60.40 | | | | | <u>1.57</u> 62.80 | |
| 5. | 40 | Three-ring, Loose-leaf, hard cover with cloth hinge, binders, Rogers 4345-14 | | <u>2.06</u> 82.40 | | | | | <u>2.30</u> 92.00 | |
| 6. | 30 | Rogers 1279-22 Loose-leaf Binders | | <u>2.71</u> 81.30 | | | | | <u>3.02</u> 90.60 | |
| 7. | 10 | National 63-161, 9 1/2 x 6 Binders, Sub. W.J. 354-128 | | <u>1.28</u> 12.80 | | <u>W.J. 354-128</u> | | | <u>1.53</u> 15.30 | |
| 8. | 10 | National 64-261, 9 1/2 x 6 Three-ring Black Binders, Sub. Rogers 3329-12 | | <u>1.80</u> 18.00 | | <u>Rogers 3329-12</u> | | | <u>2.00</u> 20.00 | |
| 9. | 10 | National 87-784 Black, Hard Cover, Three-ring Binders | | <u>9.54</u> 95.40 | | | | | <u>8.84</u> 88.40 | |
| 10. | 10 | Wilson Jones 345-40, 8 1/2 x 5 1/2 Ring Binders, Sub. Rogers 1345-40 | | <u>3.36</u> 33.60 | | <u>Rogers 1345-40</u> | | | <u>3.80</u> 38.00 | |
| 11. | 10 | Rogers 4345-10, 8 1/2 x 5 1/2 Loose-leaf Binders, Slit back, three ring | | <u>2.07</u> 20.70 | | | | | <u>2.32</u> 23.20 | |
| 12. | 10 | Rogers 1344-14L, 11 x 8 1/2 Three-ring Binders | | <u>3.60</u> 36.00 | | | | | <u>4.40</u> 44.00 | |
| 13. | 10 | Rogers 1349-44, Three hole, black, hard cover binders | | <u>2.64</u> 26.40 | | | | | <u>2.90</u> 29.00 | |
| 14. | 4 | Borum & Pease 1471 Roll Books, 14 1/4 x 9 1/4, with 150 pages | | <u>7.26</u> 29.04 | | | | | <u>8.05</u> 32.20 | |
| 15. | 10 | National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages | <u>#304-15-R</u> | <u>3.75</u> 37.50 | | <u>67-1/8, 150 pages</u> | | | <u>4.13</u> 41.30 | |
| 16. | 100 | National 46-577 Money receipt books, 50 leaves Sub. Wilson Jones 51607 | | <u>.43</u> 43.00 | | <u>46-577</u> | | | <u>.3700</u> 37.00 | |
| 17. | 150 | Steno Notebooks, 36-746, Sub Wilson Jones 1115W | | <u>.26</u> 39.00 | | <u>36-746</u> | | | <u>.3400</u> 51.00 | |
| 18. | 20 Boxes | Blue Manuscript Covers, 9 x 15 1/2, 100 per box, Eaton 225 | | <u>2.94</u> 58.80 | | <u>Southworth 415 C-Line 510-2457</u> | | | <u>3.4000</u> 68.00 | |
| 19. | 1 M | Slit Back Report Covers - Clear | | <u>.17</u> 170.00 | | | | | <u>13.5000</u> 135.00 | |
| 20. | 500 | #1128 Duo-Tang Covers, Light Blue with Pockets on both covers | | <u>.18</u> 90.00 | | | | | <u>22.9000</u> 114.50 | |

| ITEM | ESTIMATED QUANTITY | DESCRIPTION | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL |
|------|--------------------|---|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 21. | 1000 | #1258 Duo-Tang Covers, Green, Grey, Red, Light Blue, and Dark Blue | # 525 | | .14 | 140.00 | | | 15.10ea | 151.00 |
| 22. | 12 Sets | Drawer Frames 8 1/2 x 11 | | | 2.41 | 28.92 | | | 2.62ea | 31.44 |
| 23. | 12 Sets | Drawer Frames 8 1/2 x 14 | | | 2.66 | 31.92 | | | 2.90ea | 34.80 |
| 24. | 6000 | 8 1/2 x 11, 1/3, 1/5, or straight cut file folders, heavy manila | | | 29.89m | 179.34 | | | 33.10m | 198.60 |
| 25. | 1400 | Legal Size File Folders, 1/3, 1/5, or straight cut, Manila | | | 3.94ea | 55.16 | | | 4.40ea | 59.36 |
| 26. | 16 Boxes | Pendafles folders 8 1/2 x 11 Hanging | #25-5 | | 3.62 | 36.20 | | | 4.42ea | 44.20 |
| 27. | 10 Boxes | Pendafles Folders 8 1/2 x 14 Hanging | #30-5 | | 4.73 | 47.30 | | | 4.92ea | 49.20 |
| 28. | 150 | 1524E Redrope file pockets, letter size | | | .45 | 67.50 | | | .47ea | 70.50 |
| 29. | 70 | 1526E Redrope vertical file pockets | | | .53 | 37.10 | | | .54ea | 37.80 |
| 30. | 700 | #1514C, 11-3/4 x 9 1/2 vertical file pockets | | | .39 | 273.00 | | | .40ea | 280.00 |
| 31. | 150 | #1516C Legal Size Pronto file pockets | | | .44 | 66.00 | | | .47ea | 70.50 |
| 32. | 50 | #1534G Redrope legal size file pockets with 5 1/2" expansion | | | .61 | 30.50 | | | .65ea | 32.50 |
| 33. | 6 | Webster Collegiate 7th Edition Dictionary | | | 7.04 | 42.54 | | | 7.05ea | 42.30 |
| 34. | 5000 | Sub. 20, Size 2-7/16 x 4-5/16 Manila Coin Envelopes, with end flap | #3 | | 6.00/m | 30.00 | | | 9.54m | 47.70 |
| 35. | 70,000 | Sub. 24, 3-15/16 x 7 1/2 Plain White Envelopes | | | 7.61/m | 532.70 | | | 9.68m | 672.60 |
| 36. | 100 | Sub. 28, 9 x 12 White Catalogue Envelopes | | | 3.24ea | 3.24 | | | 4.55ea | 4.55 |
| 37. | 500 | Sub. 32, 7 1/2 x 10 1/2, glazed Kraft Klap Envelopes | | | 3.52ea | 17.60 | | | 44.14m | 22.07 |
| 38. | 1000 | Sub. 32, 10 x 13 Glazed Kraft Klap Envelopes | | | 4.20ea | 42.62 | | | 57.60m | 57.60 |
| 39. | 1000 | Sub. 32, 11 1/2 x 14 1/2 Glazed Kraft Klap Env. | | | 6.16/m | 61.69 | | | 74.50m | 74.50 |
| 40. | 1000 | Sub. 32, 12 x 15 1/2 Glazed Kraft Klap Envelopes | | | 6.44/m | 64.44 | | | 80.00m | 80.00 |
| 41. | 1600 | Sub. 32, 6 x 9 Glazed Kraft Klap Envelopes | | | 2.98ea | 47.68 | | | 35.20ea | 56.32 |
| 42. | 1000 | Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes, without clasp, gummed end flap | | | 4.10ea | 41.00 | | | 72.50m | 72.50 |
| 43. | 500 | 9 1/4 x 14 1/2 Manila Envelopes, with clasp | | | 5.47ea | 27.35 | | | 64.30m | 32.15 |
| 44. | 500 | 10 x 15 Manila Envelopes with clasp | | | 5.45ea | 27.25 | | | 68.60m | 34.30 |
| 45. | 8000 | 9 x 12 Brown Klap Envelopes | | | 40.55/m | 324.40 | | | 52.27m | 418.16 |

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|------|--------------------|---|------------|-----------------|------------|-----------------|---------------|-----------------|------------|-----------------|
| 46. | 10 Boxes | Pressboard Folders, Legal size, with 1" expansion F940-1/3 Barkley, Sub. Smead 503 | | | 9.06 | 90.60 | | | 8.60 Bu | 86.00 |
| 47. | 30 Sets | 4 x 6 Plastic tabbed card guides, Buff-Alphabetical | | | 1.03 | 30.90 | | | 1.19 set | 35.70 |
| 48. | 30 Sets | 5 x 8 Plastic tabbed card guides, Buff-Alphabetical | | | 1.38 | 38.40 | | | 1.24 set | 38.40 |
| 49. | 30 Sets | Smead 1151-25, 11 x 8 1/2 Pressboard file guides metal tabbed | | | 4.78 | 143.40 | | | 5.36 set | 159.00 |
| 50. | 13 Sets | Smead 5151 25 Alphabetical file guides Pressboard 11 1/2 Dividers, Legal size, Sub. Barkley 215-25-1 | | | 5.55 | 83.25 | | | 6.37 set | 95.55 |
| 51. | 10 Sets | Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25 | | | .35 | 3.50 | | | .72 set | 7.20 |
| 52. | 10 Sets | Smead 5151-25, 3 x 5 Alphabetical card Guides, Metal tabbed, Sub. Barkley 515-25-1 | | | 2.55 | 25.50 | | | 3.38 set | 33.80 |
| 53. | 20 Sets | Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25 | | | .51 | 10.20 | | | .61 set | 12.20 |
| 54. | 10 Boxes | 1/5 Cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box. Sub. Barkley 575 | | | .82 | 8.20 | Smead 225 | 1.20 box | 12.00 | 12.00 |
| 55. | 10 Boxes | 1/3 Cut, 3 x 5 Card Guides, plain blank tab, Buff 100 per box, Sub. Barkley 575 | | | .82 | 8.20 | Smead 523 | 1.20 box | 12.00 | 12.00 |
| 56. | 10 Boxes | 1/3 Cut, 4 x 6 Card Guides, plain blank tab, Buff 100 per Box, Sub. Barkley 675 | | | 1.20 | 12.00 | Smead 623 | 1.85 box | 18.50 | 18.50 |
| 57. | 10 Boxes | 1/5 Cut, 4 x 6 Card Guides, Plain Blank Tab, Buff 100 per Box | | | 1.20 | 12.00 | Smead 625 | 1.65 box | 16.50 | 16.50 |
| 58. | 10 Boxes | 1/3 Cut, 5 x 8 Card Guides, Plain Blank Tab, Buff, 100 per Box, Sub. Barkley 875 | | | 2.08 | 20.80 | Smead 823 | 2.70 box | 27.00 | 27.00 |
| 59. | 10 Sets | Smead 6151-25, 4 x 6 Alphabetical Metal Tabbed File Guides, Sub. Barkley 615-25-1 | | | 2.61 | 26.10 | Smead 6151-25 | 3.42 set | 34.20 | 34.20 |
| 60. | 6 Sets | Smead 615-31 4 x 6 Pressboard Guides, No. 1-31 | | | 1.08 | 6.48 | | 1.15 set | 6.90 | 6.90 |
| 61. | 20 Sets | 5 x 8 Alphabetical, metal tabbed, Pressboard File Guides, Sub. Barkley 815-25-1 | | | 3.00 | 60.00 | Smead 8151-25 | 3.92 set | 78.40 | 78.40 |
| 62. | 7000 | 3 x 5 White Ruled Cards, #110 Index | | | 2.54/m | 17.92 | | 3.00 m | 21.00 | 21.00 |
| 63. | 3000 | 4 x 6 White Ruled Cards, #110 Index | | | 4.15/m | 12.45 | | 4.40 m | 13.20 | 13.20 |
| 64. | 3000 | 5 x 8 White Ruled Cards, #110 Index | | | 6.84/m | 20.52 | | 5.35 m | 16.05 | 16.05 |
| 65. | 5000 | 8 1/2 x 11 National 14-281 White Faint Ruled, Three-ring filler paper | | | 8.44/m | 42.30 | | .95 c | 47.50 | 47.50 |
| 66. | 30 | National 45-604 Analysis pads, Sub. Wilson Jones 7203 | | | .95 | 28.50 | | 1.19 Ea | 35.70 | 35.70 |

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|------|--------------------|---|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 67. | 30 | National 45-607 Analysis Pads, Sub. Wilson Jones 7207 | .95 | 28.50 | | | | | 1.19 ea | 35.70 |
| 68. | 20 | Wilson Jones 07214D Analysis Pads | .95 | 19.00 | | | | | 1.12 ea | 22.40 |
| 69. | 40 | National 45-608 Analysis Pads, Sub. Wilson Jones 7208 | .95 | 38.00 | | | | | 1.19 ea | 47.60 |
| 70. | 75 | Wilson Jones 7513 Analysis Pads | 1.88 | 141.00 | | | | | 2.20 ea | 165.00 |
| 71. | 10 | 6760EB Wilson Jones Analysis Pads | 1.14 | 11.40 | | | | | 1.35 ea | 13.50 |
| 72. | 10 | National 45-104 Analysis Pads, Sub. Wilson Jones 7604 | .74 | 7.40 | | | | | 1.87 ea | 8.70 |
| 73. | 70 Doz. | 8 1/2 x 11" Letter size ruled pads, yellow, white #59-0250 | 2.64 doz | 184.20 | | | | | 3.11 dz | 217.70 |
| 74. | 100 Doz. | 8 1/2 x 14 Legal ruled pads, yellow, white | 3.92 | 392.00 | | | | | 4.04 dz | 404.00 |
| 75. | 100 Doz. | 8 1/2 x 11 Legal ruled pads, yellow, white, #59-1260 | 3.64 | 364.00 | | | | | 3.85 dz | 385.00 |
| 76. | 1 Gross | 5 x 8 Legal pads - Canary | 1.99 doz | 19.08 | | | | | 1.92 dz | 23.04 |
| 77. | 1 Gross | 5 x 8 Legal pads - White | 1.99 doz | 19.08 | | | | | N/A | N/A |
| 78. | 600 | 8 1/2 x 11 Acetate sheet protectors, for three-ring binders, #313, .005 Ga. | .07 | 42.00 | | | | | 11.50 ea | 69.00 |
| 79. | 100 | 8 1/2 x 11, three hole punched, Mylar reinforced sheets for dividers, heavy gauge, no tabs, 544-13M | 1.03 | 3.00 | | | | | 3.52 c | 3.52 |
| 80. | 600 | Wilson Jones columnar 10-3 sheets, 9 1/4 x 11-7/8 | 4.34 ea | 26.16 | | | | | 4.90 c | 29.40 |
| 81. | 60 | Ko-Rec-Type, all colors | .72 | 43.20 | | | | | .67 ea | 40.20 |
| 82. | 20 | Ko-Rec-Type, for errors | .72 | 14.40 | | | | | .67 ea | 13.40 |
| 83. | 50 Lbs. | Miscellaneous Rubber Bands, size 10, 14, 16, 19, 32, 62, and 84 | 2.08 | 104.00 | | | | | 2.11 lb | 105.50 |
| 84. | 16 | Wels #35 File Boxes, Sub. Hedges #1035 | 1.65 | 26.40 | | | | | 2.40 ea | 38.40 |
| 85. | 16 | Wels #46 Storage Boxes with Follow Black for 4 x 6 Cards, Sub. Hedge #1046 | 1.86 | 29.76 | | | | | 2.60 ea | 41.60 |
| 86. | 10 | Wels #835 WG, Gray Metal File Boxes, for 3 x 5 Cards | 4.20 | 42.00 | | | | | 4.70 ea | 47.00 |
| 87. | 20 | Wels #846 WG, Gray Metal File Boxes, for 4 x 6 Cards | 4.92 | 98.40 | | | | | 5.45 ea | 109.00 |
| 88. | 20 | #523- 3 x 5 File Boxes 3" Deep | 1.86 | 37.20 | | | | | 2.08 ea | 41.60 |
| 89. | 10 | Wels #858 WG, Gray Metal File Boxes for 5 x 8 Cards | 5.70 | 57.00 | | | | | 6.35 ea | 63.50 |

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|------|--------------------|--|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 90. | 20 | 1210L Pronto File, Letter size with metal front drawer -type | | | 5.83 | 116.60 | | | 8.35 ea | 167.00 |
| 91. | 16 | 1510L Pronto Files, legal size with metal front drawer type | | | 7.29 | 118.24 | | | 10.95 ea | 175.20 |
| 92. | 20 | #2 Liberty Storage Boxes | | | 1.27 | 25.40 | | | 1.42 ea | 28.40 |
| 93. | 60 | #11 Liberty Storage Boxes | | | 1.74 | 106.60 | | | 1.97 ea | 118.20 |
| 94. | 50 | #12 Liberty Storage Boxes | | | 1.96 | 98.00 | | | 2.11 ea | 105.50 |
| 95. | 50 | #15 Liberty Storage Boxes | | | 1.37 | 68.00 | | | 1.53 ea | 76.00 |
| 96. | 20 | #18 Liberty Storage Boxes | | | 1.28 | 25.60 | | | 1.42 ea | 28.40 |
| 97. | 30 | 6 x 9 Clipboard, #203 | | | .46 | 13.80 | | | 1.52 ea | 15.60 |
| 98. | 30 | Letter size Clipboards | | | .49 | 14.70 | | | 1.54 ea | 16.20 |
| 99. | 40 | Legal size Clipboards | | | .54 | 21.60 | | | .61 ea | 24.40 |
| 100. | 30,000 | #1 Paper Clips | | | 1.74/m | 52.20 | | | 1.60 m | 48.00 |
| 101. | 24 Boxes | #1 Paper Clips (12 to Box) | | | .39 | 9.36 | | | .44 ea | 10.56 |
| 102. | 4000 | #3 Paper Clips, 7/8" Long | | | 1.50/m | 6.00 | | | 1.73 m | 6.92 |
| 103. | 2000 | Jumbo Paper Clips, 2" Long | | | 5.28/m | 10.56 | | | 5.00 m | 10.00 |
| 104. | 4 Doz. | Magnetic Clips with 1-1/4" Clamp Hunt PE 2026, or equivalent | | | 2.52/do | 10.08 | | | 3.36 dz | 13.44 |
| 105. | 24 | Magnetic Paper Clip Holders | | | .90 | 21.60 | | | 1.00 ea | 24.00 |
| 106. | 4 Doz. | Magnetic Clips with 2-1/4" Clamp Hunt PE 2027, or equivalent | | | 3.88 | 15.52 | | | 4.73 dz | 18.92 |
| 107. | 8 Doz. | #2 Binder clip-clamps | | | .65 | 5.20 | | | .51 dz | 4.08 |
| 108. | 4 Doz. | #5 Binder Clip-clamps L.E.B. | | | .97 | 3.88 | | | .76 dz | 3.04 |
| 109. | 4 Doz. | #10 Binder Clip-clamps | | | 2.44 | 9.76 | | | 1.82 dz | 7.28 |
| 110. | 50 | #1 Stamp Pads, black & red | | | .72 | 36.00 | | | .61 ea | 30.50 |
| 111. | 20 | #2 Stamp Pads, black & red | | | 1.00 | 20.00 | | | 1.85 ea | 17.00 |
| 112. | 50 | 1/2" Scotch Tape Dispensers, H-126 | | | .27 | 13.50 | | | .28 ea | 14.00 |
| 113. | 50 | 3/4" Scotch Tape Dispensers, H-127 | | | .27 | 13.50 | | | .28 ea | 14.00 |
| 114. | 6 | C-20 Tape Dispensers | | | 3.66 | 21.96 | | | 4.78 ea | 28.68 |
| 115. | 4 Doz. | #100 Pink Pearl Erasers | | | 1.95 | 7.80 | | | 2.75 dz | 9.00 |

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|------|--------------------|---|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 116. | 10 Doz. | #7099B AM Faber Eraser Sticks, with Brush, Sub. Venus | | | 2.55 | 25.50 | | | 3.08 dz | 30.80 |
| 117. | 2 Gross | Pencil Tip Wedge Erasers | | | 3.40 | 6.80 | | | .32 dz | 8.54 |
| 118. | 4 Doz. | #211 Art Gum Erasers | | | 1.72 | 6.88 | | | 2.30 dz | 9.20 |
| 119. | 6 Doz. | #7077B Erasers | | | 2.55 | 15.30 | | | 3.30 dz | 19.80 |
| 120. | 2 Doz. | #400 Eberhard Faber Pink Pearl Erasers | | | 2.43 | 4.86 | | | 3.00 dz | 6.00 |
| 121. | 2 Doz. | #1207 Eberhard Faber Erasers | | | 2.58 | 5.16 | | | 3.20 dz | 6.40 |
| 122. | 4000 | #3 Round Head Brass Fasteners | | | 9.13 | 36.52 | | | 6.50 dz | 26.00 |
| 123. | 8 Boxes | #22 Acco Fasteners, 50 per box | | | 1.23 | 9.84 | | | 1.35 Box | 10.80 |
| 124. | 6 | #217A, Accordion or expanding files, letter size alphabetized | | | 3.45 | 20.70 | | | 3.60 ea | 21.60 |
| 125. | 10 Doz. | Parr Swingline finger tips, Size 11, 11-1/2, 12, 13, and 13A | | | 1.10 | 11.00 | | | .88 dz | 8.80 |
| 126. | 6 | Liberty #76, 7 x 9-1/2 metal copy holder | | | 1.51 | 9.06 | | | 2.20 ea | 13.20 |
| 127. | 10 | Plastic holders for 3 x 5 scratch pads #35 | | | .59 | 5.90 | | | .72 ea | 7.20 |
| 128. | 60 | Two-Section, Letter Size, Desk Trays, gray, #1600 Eldon | | | 4.16 | 249.60 | | | 3.74 ea | 224.40 |
| 130. | 4 Carton | 31205 Dennison gummed labels, 4-1/16 x 1-3/4, 12 small boxes per carton | | | 2.53 | 10.12 | | | 3.55 ctw | 14.20 |
| 131. | 4 Carton | 31208 Dennison gummed labels, 4 x 2-1/2, 12 small boxes per carton | | | 2.53 | 10.12 | | | 3.55 ctw | 14.20 |
| 132. | 2 Doz. | Smead Spl-roll labels, Cherry, Blue, & Buff | | | 6.11 | 12.22 | | | .45 ea | 10.80 |
| 133. | 6 Carton | 31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton | | | 2.53 | 15.18 | | | 3.55 ctw | 21.30 |
| 134. | 40 Pkg. | Labels, Avery Self-adhesive, unprinted 5-6432 | | | 1.25 | 50.00 | | | 1.75 Pkg | 70.00 |
| 135. | 40 Pkg. | Labels, Avery Self-adhesive, unprinted 5375 | | | 1.23 | 49.20 | | | 1.62 Pkg | 72.80 |
| 136. | 6 | "Cavaller" List-finders, complete | | | 9.00 | 54.00 | | | 9.10 ea | 54.60 |
| 137. | 8 | List Finders refills, Cavalier Model | | | 1.80 | 14.40 | | | 1.76 ea | 14.08 |
| 138. | 10 | Bates list finders, "Director" Model complete | | | 5.72 | 57.20 | | | 5.64 ea | 56.40 |
| 139. | 8 | List finders refills, Director Model | | | 1.80 | 14.40 | | | 1.76 ea | 14.08 |
| 140. | 6 Boxes | 3631 Carter's purple ditto masters, 8-1/2 x 11, Sub. Allied | | | 3.63 | 21.78 | | | 4.18 Box | 25.08 |
| 141. | 30 Doz. | Felt-tipped markers, pencil type, Estabrook, various colors, Sub. Dry-mark PR & PFR | | | 3.80 | 114.00 | | | 4.58 dz | 137.40 |

| ITEM | ESTIMATED QUANTITY | DESCRIPTION | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL |
|------|--------------------|--|------------|-----------------|------------|-----------------|------------|-----------------|-------------|-----------------|
| 142. | 30 Doz. | Markers, All-rite file line, spritz orange | | | 2.57 | 77.10 | | | 2.84 dz | 85.20 |
| 143. | 24 | Sterling Master Envelopes, moistened (Plastic tube with sponge) | | | 1.23 | 5.52 | | | .30 Ea | 7.20 |
| 144. | 40 Gross | Black lead pencils, Ticonderoga #2, 2-1/2, & 3 | | | 9.60 | 384.00 | | | 11.51 gross | 460.40 |
| 145. | 50 Doz. | Eagle Veri-Thin pencils, with erasers, various colors | | | 1.30 | 65.00 | | | 1.48 dz | 74.00 |
| 146. | 20 Doz. | Eagle Veri-Thin pencils, without erasers, various colors | | | 1.30 | 26.00 | | | 1.48 dz | 29.60 |
| 147. | 8 Doz. | A.W. Faber-Castell Drawing pencils, 2H & 3H | | | 2.37 | 18.96 | | | 3.19 dz | 29.52 |
| 148. | 60 Doz. | All-Rite office riters, extra fine line, #522, #542, Colors Red, Blue, and Black | | | 2.53 | 151.80 | | | 2.91 dz | 168.60 |
| 149. | 60 Doz. | S54E Mod. All Rite Pens | | | 2.24 | 134.40 | | | 2.17 dz | 130.20 |
| 150. | 1 Gross | #207 Magic Marker - All Colors | | | 27.55/ea | 27.55 | | | NQ | NQ |
| 151. | 4 Doz. | Universal refills for ball-point pens, medium point, Blue, Black, and Red | | | 3.81 | 15.24 | | | 4.52 dz | 18.08 |
| 152. | 4 | #501H Sheaffer Pen Sets | | | 4.80 | 19.20 | | | NQ | NQ |
| 153. | 10 | #501H Sheaffer Pens only | | | 1.95 | 19.50 | | | NQ | NQ |
| 154. | 60 Doz. | Bic Pens, Medium Point | | | 1.95 | 117.00 | | | 1.92 dz | 115.20 |
| 155. | 60 Doz. | Bic Pens, Fine Point | | | 2.25 | 135.00 | | | 2.28 dz | 136.80 |
| 156. | 4 Doz. | Papermate Pens, refillable Ball Point | | | 7.60 | 30.40 | | | .84 ea | 40.32 |
| 157. | 36 | Pental Sharp 5 Eversharps | | | 2.14 | 77.04 | | | 3.48 ea | 123.40 |
| 158. | 30 Tubes | Pental Lead for Sharp 5 Pencils | | | .50 | 15.00 | | | .52 tubs | 15.60 |
| 159. | 4 Doz. | Dri-Mark Nylon Tip Pens, Various Colors | | | 3.04 | 12.16 | | | 3.60 dz | 14.40 |
| 160. | 20 | Medium priced metal letter openers | | | 2.4 | 4.80 | | | .38 ea | 7.60 |
| 161. | 2 Carton | #2 Donnison gummed reinforcements, 72 boxes to a carton | | | 6.64 | 13.28 | | | 11.24 ctn | 22.56 |
| 162. | 24 | 12" Wood Ruler, with double metal edge | | | 1.30 | 7.20 | | | .25 ea | 6.00 |
| 163. | 24 | 12" Wood Ruler, with double metal edge | | | 1.38 | 9.12 | | | .33 ea | 7.92 |
| 164. | 24 | 18" Wood Ruler, with double metal edge | | | 1.49 | 11.76 | | | .40 ea | 9.60 |
| 165. | 20 | 10" Straight scissors, medium priced | | | 2.59 | 51.80 | | | 2.40 ea | 48.00 |
| 166. | 20 | #4 Swingline staplers, pearl gray | | | 8.10 | 162.00 | | | 11.60 ea | 230.00 |

| ITEM | ESTIMATED QUANTITY | DESCRIPTION | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL |
|------|--------------------|---|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 167. | 50 Boxes | Staples for #4 Swingline Staplers | | | .53 | 26.50 | | | 120 Box | 60.00 |
| 168. | 10 Boxes | Ace #700 undulated staples | | | 1.20 | 12.00 | | | 118 Box | 11.40 |
| 169. | 6 | #702 Ace Clipper Staples | | | 7.87 | 47.22 | | | 570 Box | 34.20 |
| 170. | 40 | Ace Standard #600 Staple removers | | | .61 | 24.40 | | | .45 ea | 18.00 |
| 171. | 20 | Pencil sharpener, Boston 1068, self-feed, Belgo color, Vacuum Base | | | 3.75 | 75.00 | | | NQ | NQ |
| 172. | 5000 | #50 Manila Tags, 4-3/4 x 7-3/4 | | | 6.03 | 30.15 | | | 6.87 m | 34.35 |
| 173. | 2000 | MR33 White Tags | | | 17.01/m | 34.02 | | | 21.00 m | 42.00 |
| 174. | 500 | MR35 White Tags | | | 2.22/c | 11.10 | | | 1.45 c | 7.25 |
| 175. | 4 Rolls | #710 Scotch Tape, 1" wide x 72 yds. Black Pressure | | | 4.30 | 17.20 | | | 4.13 roll | 16.52 |
| 176. | 20 Boxes | Large thumb tacks, #4, 100 per box | | | .41 | 8.20 | | | .31 Box | 6.20 |
| 177. | 4 Rolls | #710 Scotch Tape, 2" Wide x 72 yds. Black Pressure | | | 9.60 | 38.40 | | | 5.76 Roll | 33.64 |
| 178. | 80 | #810 Mending Tape, 1/2" x 1296" | | | .74 | 59.20 | | | .89 Roll | 21.20 |
| 179. | 60 | #810 Mending Tape, 3/4" x 300" with Dispenser | | | .27 | 16.20 | | | NQ | NQ |
| 180. | 150 | #810 Mending Tape, 3/4" x 1296" | | | .96 | 144.00 | | | 1.14 Roll | 17.60 |
| 181. | 20 | #810 Mending Tape, 3/4" x 2592" | | | 1.71 | 34.20 | | | 1.94 Roll | 38.60 |
| 182. | 70 | #600 Scotch Tape, 1/2" x 1296" | | | .52 | 36.40 | | | .65 Roll | 45.50 |
| 183. | 50 | #600 Scotch Tape, 3/4" x 1296" | | | .69 | 34.50 | | | .80 Roll | 40.00 |
| 184. | 20 | #600 Scotch Tape, 3/4" x 2592" | | | 1.09 | 21.80 | | | 1.26 Roll | 25.20 |
| 185. | 50 | #230 Scotch Brand Drafting Tape, 3/4" x 60 yards roll. | | | 1.34 | 67.00 | | | 1.94 Roll | 97.00 |
| 186. | 30 | #230 Scotch Brand Drafting Tape, 1" x 60 yd. rolls | | | 1.84 | 55.20 | | | 2.40 Roll | 72.00 |
| 187. | 100 Ft. | Magnetic Tape - 1/2" Wide | | | .22 | 22.00 | | | NQ | NQ |
| 188. | 40 Rolls | 1/4" Wide Dymo Tape, Black, Blue, Green & Brown | | | .55 | 22.00 | | | .70 roll | 28.00 |
| 189. | 40 Rolls | 3/8" Wide Dymo Tape, Black, Blue, Green & Brown | | | .68 | 27.20 | | | .90 Roll | 36.00 |
| 190. | 20 Rolls | 1/2" Dymo Tape, Assorted Colors | | | .90 | 18.00 | | | 1.15 roll | 23.00 |
| 191. | 20 Boxes | #59-106 Dennison Tab | | | .36 | 7.20 | | | .68 Box | 13.60 |
| 192. | 30 Boxes | 1/2" Clear Index Tabbing, 5 Ft. per box | | | .60 | 18.00 | | | .60 Box | 18.00 |
| 193. | 20 Boxes | Index Tabs, various colors, #381, 382, 383, 385, and 387, 5 Ft. per Box | | | .60 | 12.00 | | | 60 Box | 12.00 |

| ITEM | ESTIMATED QUANTITY | DESCRIPTION | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL |
|------|--------------------|--|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 194. | 24 Rolls | 1-1/2" Paper Tape for Dispenser, sticky side out | | | .90 | 21.60 | | | 1.29 ea | 30.96 |
| 195. | 24 Rolls | #880, 3/4" x 60 Yard, filament tape, Scotch Brand | | | 2.43 | 58.32 | | | 3.91 Roll | 93.84 |
| 196. | 12 | #18 Polished Cotton Twine 1/2" Balls | | | 1.15 | 13.80 | | | 1.41 Ball | 16.92 |
| 197. | 12 | 2-1/2 Lb. Cones of 20 Ply Cotton Twine | | | 5.84 | 70.08 | | | 6.87 cone | 82.44 |
| 198. | 30 | 19 x 24 Green Desk Pad Blotters | | | .15 | 4.50 | | | 30 ea | 6.00 |
| 199. | 50 | 19 x 24 Desk Pads, Green 21403 | | | 1.14 | 92.00 | | | 1.98 ea | 99.00 |
| 200. | 100 | 19 x 24 Acetate Desk Pad Covers, .0075 thick | | | .48 | 48.00 | | | 1.55 ea | 55.00 |
| 201. | 10 | Rubber Pads for under typewriter | | | 1.36 | 13.60 | | | 2.77 ea | 27.70 |
| 202. | 6 | X6-403CR, 1/4" Clipper, type paper punches | | | .92 | 5.52 | | | 1.04 ea | 6.24 |
| 203. | 50 | Smead #10750 Expanding wallets | | | .79 | 39.50 | | | 1.91 ea | 43.00 |
| 204. | 100 | L1030CL Fiber stock wallet 5" x 12", 1-3/4" Expansion | | | .54 | 54.00 | | | NQ ea | NQ |
| 205. | 30 Gal. | Ditto Fluid, In 1 Gallon Jugs | | | 2.70 | 81.00 | | | 2.51 ea | 75.30 |
| 206. | 48 | Blue-Black Ink Cartridges | | | .33 | 15.84 | | | 1.45 ea | 21.60 |
| 207. | 20 | Stamp Pad Ink, In 1-1/2 oz. Bottles, Black & Red | | | .42 | 8.40 | | | 1.49 ea | 9.50 |
| 208. | 4 Doz. | Carter's Rubber Cement, 4 oz. bottles, Sub. Ross-Evens | | | 4.80 | 19.20 | | | 1.49 ea | 23.52 |
| 209. | 10 | Empty Pint Jar, with applicator brush, for Carter's Rubber Cement | | | 1.95 | 19.50 | | | 2.28 ea | 22.80 |
| 210. | 4 | Carter's Rubber Cement, In 1 Gallon Containers | | | 4.44 | 17.76 | | | 5.72 gal | 23.68 |
| 211. | 4 | Carter's Rubber Cement Thinner, In 1 Quart Containers, Sub. Ross-Evens | | | 1.14 | 4.56 | | | 1.85 ea | 7.40 |
| 212. | 30 | Scaf Typewriter Cleaner, 2 oz. Bottles | | | .64 | 19.20 | | | 1.74 ea | 22.20 |
| 213. | 5000 | Tag Wire, 12" 1000 per bundle | | | 2.05 | 10.25 | | | 1.28 ea | 11.90 |
| 214. | 6 Ea. | Roll Master Paper Holders | | | 2.70 | 16.20 | | | 3.97 ea | 23.82 |
| 215. | 30 | Write-O-Folio Legal Size | | | 2.67 | 62.10 | | | 3.65 ea | 115.50 |
| 216. | 40 | Write-O-Folio Letter Size | | | 1.86 | 74.40 | | | 3.32 ea | 132.00 |
| 217. | 1 Gross | Liquid Paper | | | 1.61/ea | 54.40 | | | 1.65 ea | 93.60 |
| 218. | 24 Bottles | Liquid Paper Thinner | | | .28 | 6.72 | | | 1.29 ea | 6.96 |
| 219. | 10 Doz. | Map Tacks, Assorted Colors | | | .97/c | 9.70 | | | 1.10 dz | 1.05 |

| ITEM | ESTIMATED QUANTITY | DESCRIPTION | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL | UNIT PRICE | ESTIMATED TOTAL |
|------|--------------------|---|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|
| 220. | 20 Sets | C1-213-B AICO Indexes | | | .56 | 11.20 | | | .63 set | 12.60 |
| 221. | 15 Cans | 3M Desk & Office Cleaners | | | 1.27 | 19.05 | | | 1.46 ea | 21.90 |
| 222. | 40 Pcs. | Pector Board 22" x 28" White | | | .22 | 8.80 | | | NQ | NQ |
| 223. | 7 Gal. | Liquid Padding Compound - Merritt | | | 12.48 | 87.36 | | | NQ | NQ |
| 224. | 5 Pkgs. | G10-B Ledger Sheets | | | 4.38 | 21.90 | | | 4.40 Pkg | 24.50 |
| 225. | 300 | 10" Nylon Posts | | | .20 | 60.00 | | | NQ | NQ |
| 226. | 12 Rolls | C R 16 Correction Tape | | | 5.52 | 6.24 | | | .54 roll | 6.48 |
| 227. | 10 | Paper Spindles | | | .51 | 5.10 | | | .73 ea | 7.30 |
| 228. | 7 Doz. | Magic Markers Wide Nib. | | | 4.18 | 32.76 | | | 5.42 ea | 34.88 |
| 229. | 20 Sets | 3 x 5 Plastic Tab Alphabetical Card Guides | | | .64 | 13.20 | | | .87 set | 17.40 |
| 230. | 4 Sets | 9" High Metal Bookends | | | 2.28 | 9.12 | | | 2.28 set | 11.12 |
| 231. | 8 Sets | 5" High Metal Bookends | | | .63 | 5.04 | | | .73 set | 5.84 |
| 232. | 10 | 15" Waste Baskets | | | 1.62 | 16.20 | | | 3.48 ea | 34.80 |
| 233. | 10 | 12-1/4" Waste Baskets | | | 1.15 | 11.50 | | | 2.96 ea | 29.60 |
| 234. | 40 | 47-812 Binders | | | .69 | 27.60 | | | .94 ea | 37.60 |
| 235. | 18 | 241-40N Post Binders | | | 5.95 | 107.10 | | | 6.98 ea | 125.64 |
| 236. | 6 | LV-219-A Legal Size Accordion File Alphabetized | | | 5.31 | 31.86 | | | 4.95 ea | 29.58 |
| 237. | 70 | 504-40M Indexes | | | 1.20 | 84.00 | | | 1.32 set | 95.90 |
| 238. | 6 Doz. | Flash 32 Markers | | | 3.09 | 18.54 | | | 2.75 dz | 16.50 |

COMPANY: _____ SIGNATURE: _____

TERMS: _____ DATE: _____

277.69

Total

\$11,270.27

Total

\$11,270.27

CITY OF FORT WAYNE CITY UTILITIES

DEPARTMENT OF PURCHASES
ROOM 950 CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

Business Equipment Co.
620 S. Calhoun St.
Ft. Wayne, Indiana

62-155-8 7/1/75
ORIGINAL
PURCHASE ORDER NO. B 6725

This number must appear on each packing slip, invoice, bill of lading, express receipt and correspondence.

DATE July 2, 1975

APPROVED
Budget of the City of Fort Wayne

Carl D. Lowell
Carl & O'Neal
Rafaela Nault

SHIP TO —

Office Services Dept.
Basement, City-County Bldg.
One Main St., Ft. Wayne, Indiana

MAIL ALL INVOICES TO —

CITY UTILITIES
GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802
INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

| QUANTITY RECEIVED | QUANTITY ORDERED | DESCRIPTION | ACCT. OR W.O. NO. | UNIT PRICE | TOTAL |
|----------------------|---------------------|---|----------------------|------------|-------|
| | | Office Supply Bid #373 | | | |
| | | Blanket Purchase Order from July 1, 1975 thru June 30, 1976. | | | |
| | | The supplies will be shipped only upon issuance of Departmental Purchase Orders, as the need dictates. | | | |
| | | If requests cannot be filled within seven (7) days, then approval will be required for extended Delivery. | | | |
| | | All prices are net - No cash discount | | | |
| | | Prices of Bid #373 are attached and a part of this Purchase Order. | | | |
| | | F.O.B.: Delivered. | | | |
| | | Escalator for Increase or Decrease per sheet 2-A of Bid is attached. | | | |
| | | <u>SUBJECT TO COUNCILMANIC APPROVAL</u> | | | |
| | | ATD/le | | | |

ATTENTION!

Send all Invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN.

DIGEST SHEETTITLE OF ORDINANCE: Special *L-75-07-27*DEPARTMENT REQUESTING ORDINANCE: Board of Public WorksSYNOPSIS OF ORDINANCE: Six bids were solicited for office supplies for Office Service Department. Two were received, Business Equipment and O'Reilly Office Supply.SEE TABULATIONS ATTACHED.Business Equipment was low bidder. City Utilities Blanket Purchase Order B-6725 covers proposed purchase from July 1, 1975 thru June 30, 1976.EFFECT OF PASSAGE: Provide City with needed office supplies at least possible cost.EFFECT OF NON-PASSAGE: Necessity for bidding on separate items at probable higher cost.MONEY INVOLVED (Direct Costs, Expenditures, Savings): Paid by City Utilities and charged to departments when ordered.ASSIGNED TO COMMITTEE (J.N.): City Utilities *pkh*